

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 85
FOR THE PERIOD 1 MARCH 2009 TO 30 JUNE 2009**



Please note key decisions nos. **2820 – 2834** those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes
*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.	Cabinet Member for Housing & Community Safety	Not before 2nd Mar 2009	Part 1	All Wards	Enfield Homes Shadow Board - Negotiations	Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 2nd Mar 2009	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2660 To approve the tendering out of the CCTV, enforcement and alarm monitoring, and security contracted staffing of civic buildings in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and legal departments.</p> <p>Both contracts are due to expire in 2008. This is a joint tendering exercise between the CCTV Centre and Facilities Management. The contract will be open to other London Borough's that require the same services.</p>	<p>Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2661 To approve the appointment of the successful tenderer(s) for the contract (KD 2660) which will be subject to a future report for a three plus two contract term, the contract will be in the format as approved by the Borough Solicitor and drawn up by legal services	Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety	Not before 2nd Mar 2009	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.
*KD 2685 Award of Commission to consultant for preparation of tender documents for framework agreement to supply and install inclusive adaptations	Interim Director of Place Shaping & Enterprise	Not before 2nd Mar 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
*KD 2686 Award of Commission framework agreement to supply and install inclusive adaptations	Interim Director of Place Shaping & Enterprise	Not before 2nd Mar 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2700 To write off uncollectable Housing Benefit overpayment debt identified within quarter 2 (08/09) for debts totalling above £250,000.	Cabinet Member for Finance & Resources	Not before 2nd Mar 2009	Part 1	All Wards	Legal - Details of the cases will be submitted to legal for approval - 1 st Aug to 15 th Aug Finance - The financial implications of the reports will be provided by the Financial Management division - 1 st Aug to 15 th Aug Assistant Director of Place Shaping, Performance & Policy - The reports will be approved by the appropriate Assistant Director - 15th Aug to 31st Aug	Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	Case records are held electronically on the relevant system
KD 2708 Approval to accept a tender that represent best value to the Council for Housing External Redecoration and Associated Repairs 2008-2010 Program Phase I	Cabinet Member for Housing & Community Safety	Not before 2nd Mar 2009	Part 1	All Wards	Tenants on estate - Pretender meetings with FECA Post tender individual tenant and collective estate meetings, letters and satisfaction questionnaires - Sept 2008 - Oct 2009	Technical Services Co-Ordinator Tel: 020 8379 8222 chris.martin@enfield.gov.uk	Project Management Files

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*KD 2714 To accept a tender for phase 2 of the lift modernisation programme (modernisation of six lifts at the Shires estate).	Cabinet Member for Housing & Community Safety	Not before 2nd Mar 2009	Part 2 Para 3	Edmonton Green	Residents of the blocks - Residents, FECA – Newsletters, open meetings – Feb 07 to Ongoing	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
*KD 2723 Award of contract for the provision of 2 overnight respite beds for adults with learning difficulties with challenging behaviours	Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 2 Para 8	Does Not Apply		Commissioning Assistant Tel: 020 8379 8140 shuk.poon@enfield.gov.uk	None.
*KD 2726 Accommodation for the Integrated Learning Difficulties Service	Cabinet Member for Adult Social Services	Not before 2nd Mar 2009	Part 1	All Wards		Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> • Training services meet the Council's procurement procedures • We can call on approved quality trainers to deliver the programme for the next three years plus one year <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

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<p>*KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2750 To seek permission to tender for the refurbishment of Formont for people with learning difficulties and high complex needs.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 1	All Wards	Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing	Community Service Manager Tel: 020 8379 7877 caroline.mayger@enfield.gov.uk	Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2751 To approve the publication of the Core Strategy Submission Report of the Local Development Framework. This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.	Local Development Cabinet Sub-Committee	Not before 2nd Mar 2009	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2007) London Borough of Enfield Statement of Community Involvement (2006) London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)
*KD 2753 Allocation of Early Years Capital Grant for Quality & Access for all Young Children - £1,548,487 provided by Department for Children Schools & Families	Cabinet Member for Education & Children's Services	Not before 2nd Mar 2009	Part 1	All Wards	Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership - Series of meeting With PVI Consultative Group – July 08 to Ongoing	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	Report on the proposed allocation of Early Years Capital Grant for Quality & Access for all Young Children Notification letter of Grant Allocation & purpose issued by DCSF

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<p>*KD 2761 To award the contract following the tendering process for the provision of mobility assessments as part of the Concessionary Travel Service.</p> <p>The contract period will be from January 2009 to January 2011, with the option of 1 year plus 1 year extension(s) subject to the agreement of both parties, review of the marketplace/supply base for concessionary travel and in consultation with the Council's Corporate Procurement Department.</p>	Chief Executive	Not before 2nd Mar 2009	Part 2 Para 3	All Wards	<p>Members - Briefing note produced by K Robertson – Aug 08 Enfield Disability Association & Age Concern - Meeting to consult on proposed plans – Dec 08 Service users - Pilot of the mobility assessments to obtain feedback from users of the service – Dec 07 to March 08</p>	<p>Tel: 020 8379 6525 tracey.chamberlain@enfield.gov.uk, Team Manager Customer Services Centre Tel: 020 8379 6660 andy.rollock@enfield.gov.uk</p>	<p>LBE Mobility Assessment Services Report April 08</p> <p>Report to CMB 10.6.08</p> <p>CMB minutes 10.6.08</p> <p>Equalities Impact Assessment</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2768 Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31st March 2010. Award of the new contract (s) is planned for Dec 2009.</p> <p>Appointment of external legal support during the re-tender process</p>	Director of Finance & Corporate Resources	Not before 2nd Mar 2009	Part 1/2 Para 3	Does Not Apply	IT Contract Re-Tender Project Board (Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10 Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10	ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk	None.
<p>KD 2781 The current T-Mobile contract was let for period of 24 months and expires February 2009. The decision required to award contract following mini-competition via OGC Catalist pre-tendered framework agreement.</p>	Director of Finance & Corporate Resources	Not before 2nd Mar 2009	Part 1	Does Not Apply	Office of Government Commerce - Consultation Meetings - Nov 08 to Dec 08	Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2784 Restructuring of the Internal Audit & Risk Management Teams	Director of Finance & Corporate Resources	Not before 2nd Mar 2009	Part 1	Does Not Apply		Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.
*KD 2791 Relocation of a library service point and associated issues (including projected costs and replacement use for existing library site)	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 2nd Mar 2009	Part 1	All Wards	Environment, Parks & Leisure Scrutiny Panel - Meeting – 31/3/07 & 5/12/07 Environment, Parks & Leisure Scrutiny Panel - Visit to Barnet Library – 23/05/07 Public - Survey – March 07 Councillors - Members newsletter - Enfield Racial Equality Council - Consultation meeting – 12/7/07 Leisure & Culture Partnership – Meeting – 25/9/07 Cabinet – 12/12/07 Council 23/1/08	Head of Libraries and Museums julie.gibson@enfield.gov.uk	Library Strategy 2007-2012

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*KD 2793 To accept a tender and award the contract for the refurbishment of 4 toilets in B block of the Civic Centre. To accept a tender and award the contract for 5 toilets in A block of the Civic Centre.	Interim Director of Place Shaping & Enterprise	Not before 2nd Mar 2009	Part 1	Town		Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk	None.
KD 2800 Award tender for the phased in purchase of approximately 25 Waste Services vehicles as part of the Council's vehicle replacement programme and following Cabinet's decision to provide a wheeled bin service to the residents of Enfield.	Director of Environment & Streetscene	Not before 2nd Mar 2009	Part 2 Para 3	All Wards		Acting Section Manager - Fleet Services Tel: 020 8379 2182 karen.newport@enfield.gov.uk	Contract File

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2808 To approve an extension of two years to the Highway Works Contract.	Cabinet Member for Environment and Street Scene	Not before 2nd Mar 2009	Part 1	All Wards		Operation Manager Works Tel: 020 8379 2220 john.grimes@enfield.gov.uk	None.
KD 2810 To waiver contract standing orders to put in place an interim contract for the provision of Supported Housing and Housing Related Support to vulnerable 16 and 17 year olds.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 1	All Wards	Children's Services, Young vulnerable & homeless young people, Community Housing Services - Consulted as part of the review of homelessness amongst 16 /17 year olds also as part of the ongoing joint project group / working groups and consultation events Existing young people in temporary accommodation - As part of the Supporting People Review process.	pauline.kettless@enfield.gov.uk	Eades Kerswell Report Strategy to Reduce Homelessness amongst 16 and 17 year olds Supporting People Accreditation Process Supporting People Grant Conditions Supporting People Service Review of existing service Provision

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<p>KD 2812 The collaborative Dell contract expired in December 2008, which was originally let for period of 18 months was not extended by unanimous decision.</p> <p>The decision is required to award a contract following an eAuction in conjunction with other public Sector bodies and the OGC.</p>	<p>Director of Finance & Corporate Resources</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>Does Not Apply</p>	<p>Office of Government Commerce - Consultation Meetings - November 08 to March 2009</p>	<p>Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk</p>	<p>None.</p>
<p>KD 2820 Additional Allocation of funding to support the Council's Homefinder rent deposit scheme as part of the homelessness prevention initiatives.</p> <p>This scheme links directly to the delivery plans to reduce the number of households in TA, and set out in the Council's Homelessness Strategy.</p> <p>New!</p>	<p>Cabinet Member for Housing & Community Safety, Director of Health & Adult Social Care</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1 & 2 Para 3</p>	<p>All Wards</p>	<p>Staff, residents, housing associations social services children's services - Homelessness strategy survey, conference & workshops - Spring 08 to Summer 08</p>	<p>Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk</p>	<p>Homelessness Strategy 08</p> <p>Community Housing Services Centre Plan</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2825 To approve the selection of an external provider of professional services for the management of the Council's Green Belt property portfolio. New!	Interim Director of Place Shaping & Enterprise	Not before 2nd Mar 2009	Part 1 & 2 Para 3	Cockfosters; Chase; Highlands;	Deputy Leader - By Email correspondence - Jan 2009	Head of Projects and Estates Management Tel: 020 8379 3187 richard.lauder@enfield.gov.uk	Item 7, "Management of the Green Belt", minutes of Cabinet 13th December 2006.
KD 2826 To write-off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 2nd Mar 2009	Part 1	All Wards		Assistant Head of Finance Tel: 020 8379 4730 paul.reddaway@enfield.gov.uk	None.
KD 2827 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 2nd Mar 2009	Part 1	All Wards	N/A	Assistant Director, Strategy & Resources, Health & Social Care bindi.nagra@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2828 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 2nd Mar 2009	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2829 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 2nd Mar 2009	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2830 Allocation of Early Years Two Year Old Pilot - £861,000 provided by Department for Children Schools & Families. Pilot in respect of extension of free entitlement to targeted, disadvantaged, two year old children.</p> <p>New!</p>	<p>Cabinet Member for Education & Children's Services</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership, parents, PCT - Steering Group set up. Further actions to be decided by Steering Group – Nov 08 to Ongoing</p>	<p>Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk</p>	<p>Two Year Old Pilot Support Pack – A Guide for New Local Authorities (September 2008)</p> <p>Invitation to participate in pilot. Letter dated 16.07.08 issued by DCSF</p> <p>Information of changes to pilot. Letter dated 29.01.09 issued by DCSF</p>
<p>KD 2831 To approve the tendering out of the CCTV Specialist Maintenance & Installation contract, which is being retendered in accordance with contract regulations, assisted by Corporate Procurement department as it is due to expire in November 2009. This will be in the form of a 3 year contract plus 2 year extension and executed by LBE legal.</p> <p>New!</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>None.</p>

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<p>KD 2832 Allocation of Graduate Leader Fund of £1,069,477 provided by Department for Children Schools & Families and £100,326 provided by The Children's Workforce Development Council over the period 2008 - 2011. Funding to support the introduction of graduate leadership into early years settings in the private, voluntary and independent sectors.</p> <p>New!</p>	<p>Joint Acting Director of Education, Children's Services & Leisure</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership - Open evening with PVI providers to explain funding. Consultation through the PVI Consultative Group – July 08 to Ongoing</p>	<p>Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk</p>	<p>Graduate Leader Fund Guidance issued by DCSF (March 2008)</p>
<p>KD 2834 BOROUGH CAPITAL PROGRAMME 2008/09 – Highway Maintenance and Related Schemes: Further (Phase 3) update on the programmes of work and reallocation of approved budget to alternative schemes.</p> <p>New!</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 2nd Mar 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Highway Services/ Traffic and Transportation Services/ Legal Services/ Financial Services/ Democratic Services - Internal. Comments sought on draft report - 15th February 2009 to 27th February 2009</p>	<p>Section Manager Highway Improvements Tel: 020 8379 3456 trevor.king@enfield.gov.uk</p>	<p>Highway Maintenance Plan. Approved by full Council on 22nd February 2006.</p> <p>Borough Capital Programme 2008/09 - Highway Maintenance and Related Schemes: Programmes of Work.</p> <p>Borough Capital Programme 2008/09 - Highway Maintenance and Related Schemes: Update on the Programme of Work (Phase 2).</p>

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*KD 2729 Approval of an Indicative Five Year Housing Stock Investment Programme	Cabinet	4 Mar 2009	Part 1	All Wards	<p>Asset Management Executive./ Enfield Homes Board - Briefing papers – Commenced to March 2009 – programme out turn</p> <p>Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform future years programmes – Commenced to March 2009 – programme out turn</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Finance Files</p>

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KD 2764 Award of contract for the provision of an integrated care and support service at the Extracare Scheme for Older People located in Palmers Green	Cabinet	4 Mar 2009	Part 2 Para 3	Does Not Apply		Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	None.
KD 2776 Capital Monitoring & Prudential Indicator Report third quarter. Approval of the capital monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget.	Cabinet	4 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monitoring returns from service groups and supporting working papers

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KD 2777 December 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget.	Cabinet	4 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2794 Approval of the most advantageous tender for the provision of buildings insurance for leasehold flats	Cabinet	4 Mar 2009	Part 1	All Wards	Leasehold panel - Inclusion of leasehold panel members in evaluation team & Notice of Proposal issued to leaseholders - 19/1/09 to 1/3/09	Tel: 020 8379 3092 karen.vickery@enfield.gov.uk	Tender Evaluation Matrix

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2809 Additional Primary Places: final recommendations on schools to be expanded from September 2009 onwards	Cabinet	4 Mar 2009	Part 1	All Wards	Schools, members, ECSL and Council forums, external stakeholders - Consultation document "Enfield Schools Strategy for Change" - Jan 08 to March 08 Individual schools - Governing bodies - Jan 08 to Dec 08	Senior Manager, Asset Mgt & Devt Tel: 020 8379 3442 chris.graham@enfield.gov.uk	Cabinet 6th Feb 08: Additional Primary School Places 2008/09 Cabinet 22nd May 08: Primary Capital Programme Enfield Primary Schools for the Future - Strategy for Change Portfolio decision October 08: Additional Primary Pupil Places 2009/10 onwards

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2822 The Report gives details of the settlement for transport related spending within the Local Implementation Plan (LIP) for 2009/2010, and outlines the implications for the Council's programme of transport schemes.</p> <p>The Report will form the basis of reports and information requested by Transport for London. It also seeks the necessary financial and other approvals so that work</p> <p>New!</p>	Cabinet	4 Mar 2009	Part 1	All Wards	Internal – Written Consultation – Date TBA	Senior Transportation Planner Tel: 020 8379 3562 ranj.chandrasena@enfield.gov.uk	None.
<p>KD 2634 To appoint an approved supplier through tender for hand delivery to residents homes throughout the borough</p>	Cabinet	Not before 25th Mar 2009	Part 1	All Wards		Marketing Officer Tel: 020 8379 5154 sally.coates@enfield.gov.uk	PQQ Document ITT Document

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2716 Building Schools for the Future (BSF), Enfield Strategy for Change (SfC), Part 1	Cabinet	25 Mar 2009	Part 1	Bowes	Headteachers, governors, LBE officers, children and young people, Voluntary and Community Sector, key stakeholders and partners (eg, Police, PCT), Unions, ESP, (inc. TAGs and SDGs), other key Forums - Electronic (via e-mail, websites) and hard copies in specific cases - January 2008 to June 2008	BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	Strategy for Change, January 2008 Readiness to Deliver, April 2008
KD 2775 Consideration of phase 3 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet Council	25 Mar 2009 1 Apr 2009	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2778 January 2009 Revenue Monitoring Report.Approval of the revenue monitoring position at the end of January 2009 and actions needed in order to remain within the approved budget.	Cabinet	25 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2819 To recommend that Full Council approves the Children and Young People's Plan 2009 – 2012 at their meeting on 1 April 2009 & For Council to approve the Children and Young People's Plan</p>	<p>Cabinet Council</p>	<p>25 Mar 2009 1 Apr 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Children and young people - Analysis of data from the TellUs3 survey, exercises with children and young people – 1/9/08 – 30/10/08. Voluntary and Community Organisations – forum - 15 September 2008 Children's Area Partnership Boards - consultation sessions – 1/9/08 to 30/10/08. Members of BME Forum – Workshp Session – Oct 2008 Children and young people – Qustionnaires – 1/10/08 to 31/10/08 Managers within the council's Education, Children's Services and Leisure Department – Workshop – 6 Nov 2008 Children and young people – Themed discussions – 1/9/08 to 30/11/08 Local Partners – Feb/Mar 09 Children and young people – Forum – Feb 09 Local Partners - 2 Feb 09 to Ongoing</p>	<p>Policy Officer Tel: 020 8379 4850 joe.biskupski@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2795 To agree the release of capital funding and award a contract on the basis of the best value tender for the refurbishment of Formont for people with Learning difficulties and high complex needs.</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Apr 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing</p>	<p>Community Service Manager Tel: 020 8379 7877 caroline.mayger@enfield.gov.uk</p>	<p>DAR - Stage One Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2818 To approve the list of Engineering Consultants to be included in the Traffic, Transportation and Highways Consultancy Services Framework Agreement based on the evaluation results for the tenders returned on 20th January 2009.</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st Apr 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>LBE Corporate Procurement - Various meetings and discussions - May 2008 to Ongoing LBE Traffic and Transportation Group (the Client group) - Representation on the Project Team including meetings and discussions and leading of the Quality Evaluation of the received tenders – April 2008 to Ongoing LBE Corporate Finance - Leading the Financial Evaluation of the received tenders - April 2008 to Ongoing LBE Legal Services - Various meetings and discussions – May 2008 to Ongoing</p>	<p>Service Engineer Tel: 020 8379 3632 chris.chalkley@enfield.gov.uk</p>	<p>OJEU Notice published for the open tendering of the TT&H Consultancy Services framework agreement</p> <p>Invitation to Tender Documentation</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008.</p> <p>This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.</p>	Cabinet	29 Apr 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	<p>Tender Specification</p> <p>PQQ documents and returns (November 2007)</p> <p>Tender Issue Documents</p> <p>Tender returns and evaluation papers (Dec 2007/January 2008)</p>
<p>*KD 2756 Conservation Area Review Phase III To implement Phase III of the review including Character Appraisals and management proposals.</p>	Cabinet	29 Apr 2009	Part 1	Edmonton Green; Haselbury ; Upper Edmonton ; Enfield Lock; Chase; Town; Southbury ; Ponders End; Southgate Green;	<p>Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008</p> <p>Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Conservation Area Management Proposals, approved 17 January 2007</p> <p>Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas</p> <p>Draft revised Character Appraisals and Management Proposals for each of the above</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2796 February 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of February 2009 and actions needed in order to remain within the approved budget.	Cabinet	29 Apr 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2797 Consideration of phase 4 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs	Cabinet Council	29 Apr 2009 6 May 2009		All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2815 Safeguarding Adults Strategy - To agree the strategy which includes the future direction and priorities of the Safeguarding Adults Board for which the Council is the lead agency.</p>	<p>Cabinet Council</p>	<p>29 Apr 2009 6 May 2009</p>	<p>Part 1</p>	<p>All Wards</p>	<p>All Enfield households & All partners of the Safeguarding Adults Board - Consultation document in Our Enfield. On Enfield website - 1st October 2008 to 31st December 2008 Staff, members, users of services, carers - As above plus accessible version of consultation document, and various activities including focus groups and meetings - 1st October 2008 to 31st December 2008 Other key stakeholders e.g. ESP, Safer Stronger Communities Board, Health & Adult Social Care Scrutiny Panel - As above - 1st October 2008 to 31st December 2008</p>	<p>Head of Safeguarding Adults Tel: 020 8379 5010 keezia.obi@enfield.gov.uk</p>	<p>Safeguarding Adults Strategy consultation document</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2817 To endorse and support the Partnership Plan for Community Safety 2009-10. The Plan is formally agreed at the SSCB on 2nd April.	Cabinet	29 Apr 2009	Part 1	All Wards	SSCB partners and Community - 3 x face the public events 26 th 29 th January and the 16 th Feb	Head of Community Safety Tel: 020 8379 4085 andrea.clemons@enfield.gov.uk	None.
KD 2821 Approval of the recommended Company mentioned in the report to undertake the maintenance of the Highway Tree Stock New!	Cabinet	29 Apr 2009	Part 1 & 2 Para 3	All Wards		Principal Environmental Engineer Tel: 020 8379 3518 mike.vassiliou@enfield.gov.uk	Tender Documentation
KD 2816 Transfer of staff and accommodation from Prospects Services Ltd to the Council.	Cabinet Member for Education & Children's Services	Not before 1st May 2009	Part 1	Does Not Apply		Head of Youth Support Services Tel: 020 8379 3115 lester.vaughan@enfield.gov.uk	A Delegated Authority Report (DAR) has been prepared. The subject of this DAR is: The Procurement of Careers Education, Information, advice and guidance

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2730 Architectural Services – Proposed outsourcing	Cabinet	Not before 17th Jun 2009	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 iain.macdonald@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008
KD 2757 Conservation Area Review Phase III To consider representations received on Phase III of the review and approve Character Appraisals and management proposals arising.	Cabinet	17 Jun 2009	Part 1	Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase; Town; Southgate ; Ponders End; Southgate Green;	Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008 Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09	Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk	Conservation Area Management Proposals, approved 17 January 2007 Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas Draft revised Character Appraisals and Management Proposals for each of the above

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2824 To award a contract for the bulking, processing and disposal of the Councils co-mingled dry recycling and the option to include the bulking, processing and disposal of the Councils organic mixed garden and food waste.</p> <p>New!</p>	Cabinet	17 Jun 2009	Part 1	All Wards	NLWA - Correspondence and meetings – Nov 08 to Jan 09 GLA - Notification correspondence - Nov 08 to Dec 08	Business & Quality Manager Tel: 020 8379 2016 nicky.fiedler@enfield.gov.uk	Portfolio report - Approval to proceed with an interim contract and issuing an OJEU for the bulking and processing of Enfield's co-mingled recyclables with the option of including mixed garden and food waste.
<p>KD 2833 Forty Hall and Estates Restoration Project – various approvals and recommendations</p> <p>New!</p>	Cabinet	17 Jun 2009	Part 1	Chase		Buildings Development Officer Tel: 020 8379 3217 liz.cody@enfield.gov.uk	Report to the Leader of the Council November 2007 Cabinet Report December 2007 Cabinet Report March 2008